

GOVERNANCE

DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 5 DECEMBER 2023

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<u>Welcome from the Chair</u>	The Board resolved:- to note the Chair's remarks.		
2.1	<u>Declarations of Interest and Transparency Statements</u>	There were no declarations of interest or transparency statements.		
3.1	<u>Exempt Business</u>	The Board resolved:- to consider the exempt appendix with the press and public excluded during consideration of item 8.1 so as to avoid disclosure of exempt information of the class described in paragraph 9 of Schedule 7A of the Act.		
4.1	<u>Video Presentation: ACHSCP Recruitment</u>	The Board resolved:- to note the video.		
4.2	<u>Minute of Board Meeting of 10 October 2023 and attendance record</u>	The Board resolved:- (i) to approve the minute as a correct record; and		

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		(ii) to note the attendance record.		
4.3	<u>Business Planner</u>	<u>The Board resolved:-</u> to agree the Planner.		
4.4	<u>IJB Insights and Topic Specific Seminars Planner</u>	<u>The Board resolved:-</u> to note the Planners.		
4.5	<u>Chief Officer's Report - HSCP.23.089</u>	<u>The Board resolved:-</u> to note the detail contained within the report.		
5.1	<u>Recruitment and Selection of Chief Officer - HSCP.23.094</u>	<u>The Board resolved:-</u> (i) to approve the revised job profile attached at Appendix 1 of the report; (ii) to note the indicative timeline for the recruitment and selection process; (iii) to approve the proposed selection process set out within the report; (iv) to establish a temporary Committee of the IJB, to be called an Appointment Panel, constituting the Chair and Vice Chair of the IJB and Chairs of the Risk, Audit & Performance and Clinical & Care Governance Committees, with the Chief Executives of Aberdeen City Council (ACC) and NHS Grampian as principal advisers to the Panel to interview candidates and make an appointment; (v) to agree that, in accordance with IJB Standing Order 25.2, the IJB appointed Councillor Martin Greig as the Chair of the Appointment Panel;	People and Organisational Development, ACC	Lesley Strachan

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		(vi) to agree that the appointment of the Chief Officer shall be determined by the Appointment Panel, subject to the approval of the IJB; (vii) to agree that the Chief Executives of ACC and NHS Grampian make arrangements for an Interim Chief Officer should they consider it necessary to do so and; (viii) to instruct the Chief Executives of ACC and NHS Grampian to report back to the IJB on any interim appointment.		
6.1	<u>Chief Social Work Officer's Report - HSCP.23.091</u>	<u>The Board resolved:-</u> to note the content of the Annual Report, as attached at Appendix 1.		
6.2	<u>Quarter 2 Financial Monitoring Report - HSCP.23.095</u>	<u>The Board resolved:-</u> (i) to note the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein; (ii) to approve the budget virements indicated in Appendix E of the report; and (iii) to approve the use of uncommitted reserves to balance the final year-end position if required, as outlined at paragraph 3.10 of the report.	ACHSCP ACHSCP	Paul Mitchell Paul Mitchell
7.1	<u>Aberdeen City Vaccination Centre - Priority Intervention Hub - HSCP.23.090</u>	<u>The Board resolved:-</u> (i) to note the progress to date of the relocation of the Aberdeen City Vaccination Centre from the John Lewis building to Unit 19, Bon Accord		

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		<p>Aberdeen;</p> <p>(ii) to note the adoption of community based preventative approaches as set out in the Strategic Plan summary as per section 3.7.2 of the report;</p> <p>(iii) to approve the agreed approach of expanding from a Vaccination Centre to a Priority Intervention Hub Model (as set out in section 3.6 of the report) at the Aberdeen City Vaccination Centre to ensure best use of resources and to mirror the hub model within other areas of Aberdeen City;</p> <p>(iv) to rename the Aberdeen City Vaccination Centre so that it was now called the 'Aberdeen City Vaccination & Wellbeing Hub' based on response from public feedback as detailed in section 3.14 of the report;</p> <p>(v) to approve the extension of the current lease of the Aberdeen City Vaccination Centre at Unit 19 Bon Accord Aberdeen for a further year from 10 May 2024 until 9 May 2025;</p> <p>(vi) to make the Direction attached at Appendix 1 of the report to NHS Grampian;</p> <p>(vii) to instruct the Chief Officer of the IJB to issue the Direction to NHS Grampian; and</p> <p>(viii) to instruct the Chief Officer of the IJB to make and implement any reasonable and necessary arrangements in furtherance of (v) (vi) and (vii) above.</p>	<p>ACVC</p> <p>ACVC</p> <p>ACVC</p> <p>ACHSCP</p> <p>ACHSCP</p>	<p>Caroline Anderson/ Stephen Main</p> <p>Caroline Anderson/ Stephen Main</p> <p>Caroline Anderson/ Stephen Main</p> <p>Sandra MacLeod</p> <p>Sandra MacLeod</p>

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8.1	<u>Aberdeen City Vaccination Centre - Priority Intervention Hub - HSCP.23.090 - Exempt Papers</u>	<u>The Board resolved:-</u> to note the recommendations approved at agenda item 7.1.		
9.1	<u>Carers Strategy Topic Specific Seminar - 9 January 2024</u>	<u>The Board resolved:-</u> to note the date of the Topic Specific Seminar.		
9.2	<u>Risk - IJB Insights Session - 16 January 2024</u>	<u>The Board resolved:-</u> to note the date of the IJB Insights Session.		
9.3	<u>Integration Joint Board - 6 February 2024</u>	<u>The Board resolved:-</u> to note the date of the next meeting.		

If you require any further information about this decision sheet, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk